

Lackland AFB Visitor Access Request Letter
(For NON DoD ID Cardholders Only)

Recruit Name: _____

SQ/FLT (add upon BMT arrival): _____

Visitation Dates are (add upon BMT arrival): _____

In preparation for you to have visitors attend your AF Basic Military Training graduation week events, you'll need to provide the information below. It is needed to conduct a Criminal History Check must be favorable for base access.

Procedures:

1. Do NOT request access for anyone:

- a. Who has a valid DoD Card (e.g., common access card, retired military ID) this card grants them access to the base.
- b. Under the age of 18 they may enter the base when escorted by an adult who is granted access.
- c. With an outstanding warrant, on probation or parole, a sex offender or any other serious offense they are DENIED access to the base.

2. For others provide the information required below:

	Last Name, First Name, MI	Driver's License # or State Issued ID #	Issuing State	Date of Birth
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

3. I understand it is my responsibility to:

- a. Notify my guests of any changes in my training status that affects my graduation date.
- b. Advise my visitors that they may want to purchase refundable/transferrable tickets because my graduation date may change right up to the day of graduation.
- c. Advise my visitors that all guests over the age of 18 must have a photo ID.

Trainee Signature

Date